



September 2022 Library Director's Monthly Report

Volunteers-

We have a complete list of qualified volunteers. We have made them past volunteers and new. I have created a volunteer job list. I will invite the new volunteers to start working a weekly shift starting the week on November 1st.

New calendar layout on the website which allows a customer to see the entire day of programs. We also created a gallery on our webpage which will allow us to post pictures of events. We have created a Tiny Art Show under this page to show all of the entries that have been submitted. We also have one for Summer Reading 2023.

Security Cameras have been installed. We have nine new cameras. It allows us to use an app and view live from our phones. We can also record and keep video images for up to 30 days. Extra cameras have been installed at the Lake Branch.

I have created an FOL PayPal account so the citizens can purchase FOL memberships and give donations using a link on our webpage. We will be working with the FOL in October.

We had three carpet experts measure the library and are working on bids. They think the project will run smoother and be more cost effective if the library is closed. (The board will need to decide- should we close for one week so the carpeting can be done. The board will need to decide do we want to move the book shelves and furniture to carpet underneath the shelves)

The library has worked on a new fall book mobile schedule. We are trying to incorporate schools and senior living communities. We also have a second person qualified to drive the book mobile.

The State of Nevada is working on a new job corp. initiative where they take essential jobs and offer job training through the community college and training with Virtual Reality and libraries. The state wants to create more jobs that will still work in case of a crisis. The Douglas County library system will be part of the state training program.

State of Nevada sent me a grant allocation for \$6,711 as part of a budget for collection. I am filling out the forms for this. I did ask the Rotary for \$2000 to help purchase Mango Language database for the entire county. We did receive two donations at \$1000 each from people who love the library. I am drafting a thank you letter. I resubmitted the grant for \$1200 to the state for the Tiny Art Show. We are also going to submit a grant for a new copier at the Lake Branch. I spoke to the Kiwanis club and they want to sponsor our Read with Me dog teams.

3D Printer update. We have the printer picked out. When we rearrange for the Teen Room we will probably create a space for the printer at this time.

Youth Supervisor Position update. After phone interviews, Zoom interviews and in-person interviews we had two final candidates. We hope the position to be filled by Nov. 1st at the latest.

All the staff have been working together since we are short two library pages. We will be interviewing for these positions at the end of September. We want these positions filled in early October.

The Friends of the Library Book Sale was a great success. There were plenty of volunteers and the citizens came out for the event. I was there every day and the people were happy to talk to me about the library. Most of these people were book lovers and library lovers. We raised over \$6200.

Washoe Tribe-Book Talk. We are working on a date in November for the Washoe tribe to share a book based on their culture. The book will be discussed and will be for sale during the event.

Our new Tik Tok channel. We have posted 19 videos and we have 226 likes with over 3,921 views. We will start using our YouTube channel for story time when our new youth supervisor is hired.

Weather closing- smoke air quality. There is a policy in place for closure. If the county decides to close the offices up at the Lake Branch, we will follow their decisions.

The library will be hosting a morning Chamber Coffee with the Friends of the Library on Nov. 9th. (7am to 8:30am) This will be a good time to highlight some business materials.

The Friends of the Library bought new library bags. The new bags look great. We will be working with the FOL to develop a new on-line store. This will allow customers to choose up to 700 different items with library logos. We would get a percentage of the sale amount. We would not have to have inventory. All of the sales would be done with a website vendor.

I attended the quarterly Law Library board meeting this month and met all the members. They have money set aside for the Law Library and are asking us how we would like to use those funds.

I was also able to volunteer at the Candy Dance as a county volunteer. It is nice to get the library into some events.

Please view our Fun Facts about the library. Next year I want to create a full library report. (A yearly update on some statistics at the end of the fiscal year)

The State of Nevada also wants to create a Parks Library Pass. They will supply public libraries with park passes. These park passes will allow people to enter the park system at no costs. The pass will be checked out at the library like a book. The customer will use the pass and return it when they are done. They are looking at a 2 or 3 limit on the pass.

I am working on the time to develop measurements and tracking for our strategic plan. This should be done in October.

We visited several- back to school nights. We promoted the library to teachers, students and parents. We setup a table and brought promotional materials.

A couple county departments want to have meetings at the Lake Branch after hours, so it is being used by the community.

The library will be hosting a Fright Night event in October where patrons will come to trick or treat and visit different stations throughout the library. A movie will be shown as well at noon so patrons can choose to bring their own lunch and enjoy the movie. This is an all-day event and families really enjoy it.

We have started up the Prosperity Program. Some of the book donations made to the library will be distributed to non-profit organizations and government entities who serve the community. These books will be given to areas of the community that will benefit from them the most. The program aims to provide materials that will uplift spirits, provide self-help resources, and increase literary knowledge.

DOUGLAS COUNTY PUBLIC LIBRARY
Statistical Report
FY 2022-2023

Circulation	Fiscal Year-to-Date				July 2022				August 2022			
	Minden	Tahoe	Bkmobile	Total	Minden	Tahoe	Bkmobile	Total	Minden	Tahoe	Bkmobile	Total
Items Checked Out/Renewed	25,592	1,816	561	27,969	12,662	916	312	13,890	12,930	900	249	14,079
eCheckouts				9,676				4,744				4,932
New Cards Issued	188	45	8	241	91	16	8	115	97	29	-	126
Patrons*	53,649	6,674	684	61,007	26,777	3,322	342	30,441	26,872	3,352	342	30,566
Library Visits	10,514	3,111	340	13,965	5,012	1,587	233	6,832	5,502	1,524	107	7,133
Curbside Service Pick-ups	11	-	-	11	7	-	-	7	4	-	-	4
Bookmobile Stops				50				28				22
Inventory *	207,926	57,236	4,206	269,368	103,651	28,689	2,136	134,476	104,275	28,547	2,070	134,892
Interlibrary Loans Requested	157	5	25	187	77	2	8	87	80	3	17	100
Interlibrary Loans Loaned	69	12	3	84	32	4	1	37	37	8	2	47
Homebound Patrons *	15	-	-	15	14	-	-	14	15	-	-	15
Homebound Checkouts	149	-	-	149	67	-	-	67	82	-	-	82
Database Sessions				4,088				2,023				2,065
Services	Minden	Tahoe	Bkmobile	Total	Minden	Tahoe	Bkmobile	Total	Minden	Tahoe	Bkmobile	Total
Meeting Room Use	65	6	-	71	29	2	-	31	36	4	-	40
Meeting Room Attendance	520	221	-	741	232	174	-	406	288	47	-	335
Kids' Programs	54	21	-	75	25	11	-	36	29	10	-	39
Kids' Program Attendance	881	112	-	993	481	81	-	562	400	31	-	431
Teen Programs	40	4	-	44	20	3	-	23	20	1	-	21
Teen Program Attendance	70	-	-	70	35	-	-	35	35	-	-	35
Adult Programs	17	7	-	24	9	5	-	14	8	2	-	10
Adult Program Attendance	127	20	-	147	67	17	-	84	60	3	-	63
Total Programs	111	32	-	143	54	19	-	73	57	14	-	71
Total Program Attendance	1,078	132	-	1,210	583	98	-	681	495	34	-	529
Outreach	13	1	-	14	8	1	-	9	5	-	-	5
Public Computer Use	766	135	-	901	386	70	-	456	380	65	-	445
ADA-pc Use	43	5	-	27	25	2	-	27	18	3	-	21
Wireless Use	4,478	560	-	5,038	2,117	277	-	2,394	2,361	283	-	2,644

Circulation by Collection July 2022

Collection	Location		
	Minden	Lake Tahoe	BKM
Adult Audiobook	541	31	0
Adult Biography	75	1	1
Adult CD Non-Fiction	63	1	0
Adult DVD	1053	24	24
Adult Fiction	3324	193	35
Adult Launchpad	3	1	0
Adult Magazines	137	20	0
Adult Music	118	10	1
Adult Non-Fiction	1156	58	19
Adult Spanish	2	NA	0
Children's Audiobook	246	20	7
Children's Biography	14	4	1
Children's DVD	289	10	1
Children's Fiction	1030	188	50
Children's Launchpad	17	9	0
Children's Magazines	8	0	0
Children's Music	51	0	0
Children's Non-Fiction	1002	81	15
Children's Oversize	4	2	0
Children's Spanish	5	2	0
Easy Reader	517	41	51
Equipment	15	0	0
Exam Books	0	0	0
Large Print	752	17	22
Mobile Devices	6	0	0
Nevada	47	2	0
Picture Books	1727	187	80
Video Games	6	0	0
Young Adult	277	10	1
Graphic Novels	174	4	4
Young Adult Launchpad	3	0	0
Young Adult Magazines	0	0	0

Hoopla

eAudiobook	1011	Movie	177
Adult Non-Fiction	174	Adult Non-Fiction	27
Adult Fiction	701	Adult Fiction	107
Juv Non-Fiction	10	Juv Non-Fiction	10
Juv Fiction	126	Juv Fiction	33
eBook	433	Television	144
Adult Non-Fiction	78	Adult Non-Fiction	6
Adult Fiction	322	Adult Fiction	117
Juv Non-Fiction	14	Juv Non-Fiction	0
Juv Fiction	19	Juv Fiction	21
Comics	43	Music	56
Adult Non-Fiction	1	Adult	53
Adult Fiction	26	Juv	3
Juv Non-Fiction	2		
Juv Fiction	14	Total Circulation	1,867

Overdrive/Libby

eAudiobook	647
eBook	651
Magazines	122
Adult	1211
Juv	34
Young Adult	53
Total Circulation	1,420

Circulation by Collection August 2022

Collection	Location		
	Minden	Lake Tahoe	BKM
Adult Audiobook	641	31	1
Adult Biography	71	7	0
Adult CD Non-Fiction	46	1	0
Adult DVD	1143	29	34
Adult Fiction	3515	249	34
Adult Launchpad	1	0	0
Adult Magazines	137	4	0
Adult Music	104	10	3
Adult Non-Fiction	1179	101	5
Adult Spanish	4	NA	0
Children's Audiobook	163	12	8
Children's Biography	29	2	0
Children's DVD	304	11	9
Children's Fiction	949	84	14
Children's Launchpad	19	8	6
Children's Magazines	11	0	0
Children's Music	35	1	0
Children's Non-Fiction	1057	48	11
Children's Oversize	11	2	0
Children's Spanish	14	0	0
Easy Reader	560	29	39
Equipment	23	23	0
Exam Books	0	0	0
Large Print	787	14	10
Mobile Devices	4	2	0
Nevada	40	5	0
Picture Books	1665	219	52
Video Games	6	0	0
Young Adult	279	7	2
Graphic Novels	129	1	3
Young Adult Launchpad	4	0	0
Young Adult Magazines	0	0	0

Hoopla

eAudiobook	1057	Movie	134
Adult Non-Fiction	187	Adult Non-Fiction	19
Adult Fiction	737	Adult Fiction	98
Juv Non-Fiction	13	Juv Non-Fiction	2
Juv Fiction	120	Juv Fiction	15
eBook	457	Television	155
Adult Non-Fiction	110	Adult Non-Fiction	8
Adult Fiction	304	Adult Fiction	141
Juv Non-Fiction	15	Juv Non-Fiction	0
Juv Fiction	28	Juv Fiction	6
Comics	58	Music	74
Adult Non-Fiction	1	Adult	72
Adult Fiction	49	Juv	2
Juv Non-Fiction	1		
Juv Fiction	7	Total Circulation	1,935

Overdrive/Libby

eAudiobook	693
eBook	649
Magazines	87
Adult	1227
Juv	61
Young Adult	53
Total Circulation	1,429

Fun Library Stats

JULY 2021-2022

1

This year 147,975 items were checked out from the library.

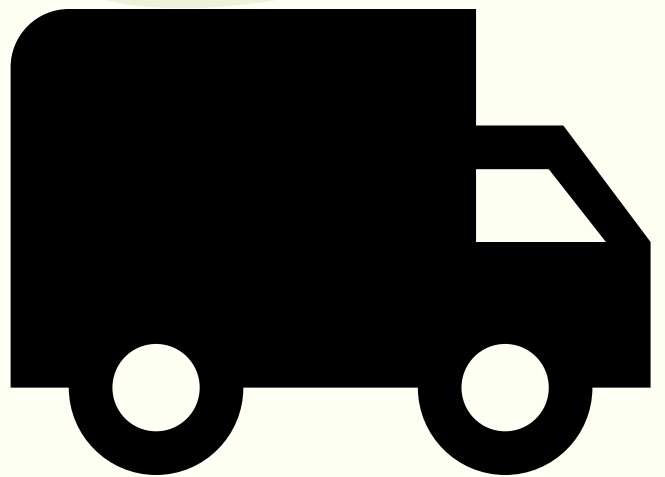


2

The library had 473 total programs and activities.

3

The bookmobile visited 252 stops and checked out 3,500 items.



4

The library's Wifi was used 27,749 times.



The library had 43,805 eCheckouts.



5

Fun Library Stats

JULY 2021-2022

6

By using the library the community has saved \$3,808,806.



7

The library had 16,075 social media reaches.

8

The library was open 2,950 hours!



9

The library logged 107 hours of reading to children through various programs.



The library was able to fill 2,333 book requests with ILL and new books!



10